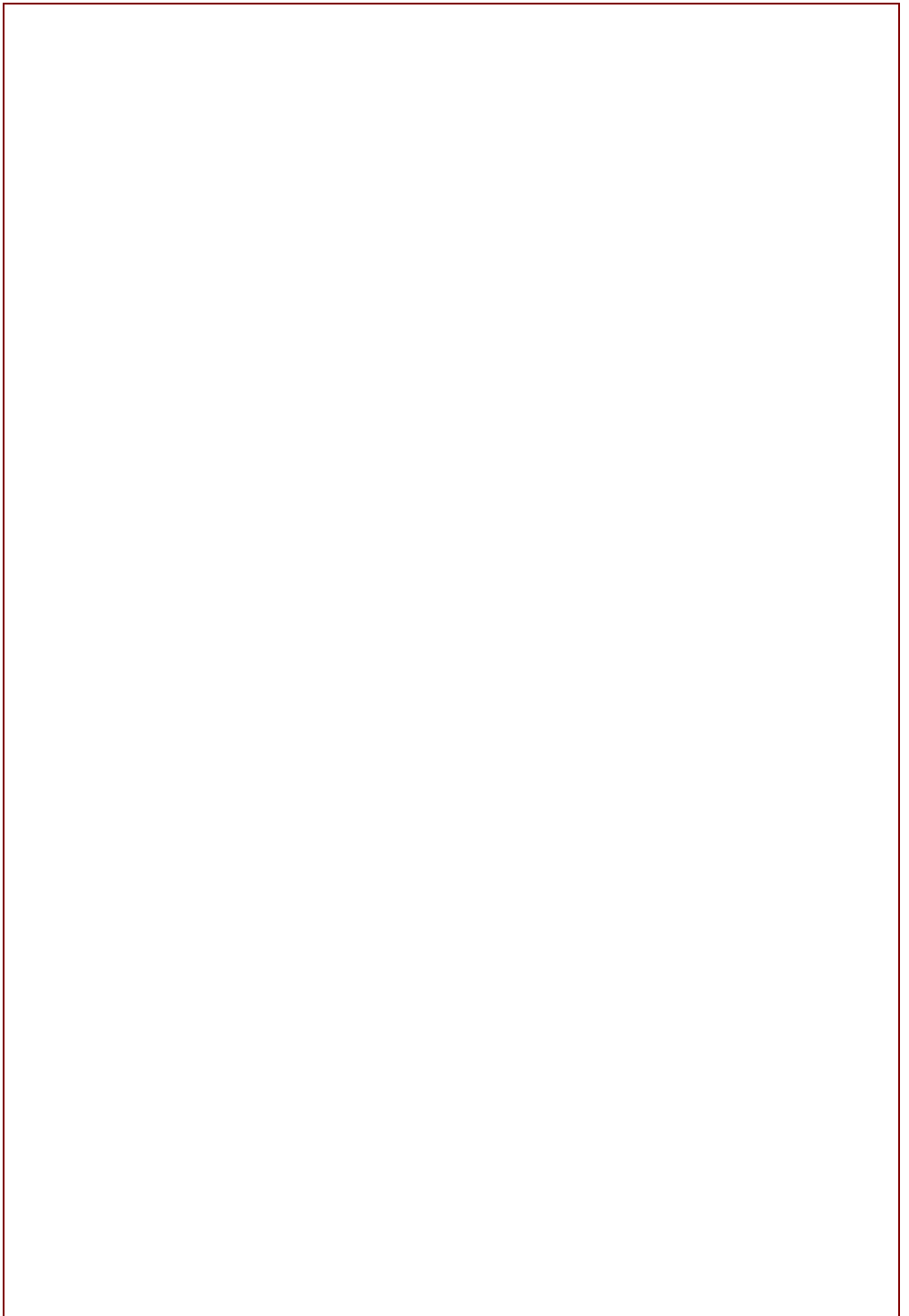




# **SKERRIES GOLF CLUB**

## **MEMBERS HANDBOOK**



# Skerries Golf Club

## Member's Handbook

Welcome to the Skerries Golf Club's Members Handbook. It should answer most of the questions you are likely to have whilst enjoying your golf with us. If you have any queries which are not addressed here, please contact the Administration Staff who will assist you.

### Contact Details

Skerries Golf Club  
Hacketstown  
Skerries  
Co Dublin  
K34 R208

Ph: 01 8491567

Ext 7 Emergency Number (Rings all Club Phones)

Ext 1 Course Information

Ext 2 Bar

Ext 3 Caterer

Ext 4 Office

Ext 5 Pro Shop

Email: [admin@skerriesgolfclub.ie](mailto:admin@skerriesgolfclub.ie)

Website: <http://www.skerriesgolfclub.ie>

## **Golf Ireland Swipe Card**

Your unique membership number is recorded on the back of your swipe card. It allows you enter competitions in Skerries and other Golf Clubs. You should use it to record your score after competitions. It provides you with access to the clubhouse, and can be used to purchase items from the Pro Shop and restaurant/bar. You can “top up” the funds on your card’s general account at the Bar, the Pro Shop or using the ClubV1 app. The Social levy, once paid, is credited to your card. At present when it is used to purchase beverages from the bar, a discount on the cost of such purchases is given. Most prizes won in club competitions are automatically credited to the card’s General Account.

## **Dress Code**

Neat dress is essential in the Clubhouse. The wearing of singlet tops, tracksuits, collarless, sleeveless and printed shirts (including football shirts) is not considered to be neat dress. Ladies may wear a collarless or sleeveless top. The wearing of headgear is not permitted in the Clubhouse. Golf shoes with excessive dirt removed, may be worn in the locker rooms and Spike bar. Golf shoes may not be worn in other areas of the Clubhouse. Members must always wear footwear, other than in the locker rooms.

## **Clubhouse**

Entry to the clubhouse requires the use of your swipe card in the unit located to the right hand side of the main entrance. The clubhouse remains closed on Mondays and Thursdays in winter (October 1<sup>st</sup> to March 16<sup>th</sup>).

## **Bar**

There is a Lounge Bar / Dining Room / Members Bar.

The Members Bar is for members only. Visitors may be invited by a Member to accompany them into the Members bar.

No meals or snacks may be consumed in the Members’ Bar.

## **Restaurant**

All diners are expected to dress in accordance with the dress code of the Club. Members playing late in the day who intend dining later should arrange their catering requirements prior to playing. Last orders throughout the year are 1/2 hour before closing.

Dining room hours will be displayed on the door to the Snack Bar.

*Reservations for meals and Parties should be arranged by contacting the caterer on 01 8493135.*

## **Spike Bar**

The Spike Bar offers beverages, quick snacks, and meals – ideal for the golfer about to play or having just left the course.

## **Balcony**

Overlooking the 18<sup>th</sup> green, anyone on the balcony should be mindful not to distract golfers on or approaching the 18th green. Non-member children are not permitted on the balcony under any circumstances.

## **Snooker Room**

There is a snooker room behind the members bar. It is for the use of members and guests only. Players using the snooker table MUST use the lights that are suspended above the table. These lights are operated by the light metre beside the light switch when you enter the room. The metre accepts 1 euro coins only.

## **Mobile Phones & Gambling**

We recommend that mobile phones are on silent and should not be used to make or receive calls - except in the case of emergencies. Gambling may only take place in the TV room/meeting room. Social card games (including those requiring an entry fee) are permitted in the TV room, Bar, and lounge areas.

## **First Aid**

Please familiarise yourself with the Club's Accident Protocol which is detailed on the website.

There are three Automated External Defibrillators (AED's) which may be operated ONLY by trained personnel, and two Emergency Response Kits (ERK's).

These are accessible at the following locations:

AED's (3) - Pro Shop, Machinery Shed, and Clubhouse Hallway.

ERK's (2) - Pro Shop, and Snack Bar.

## **Locker Rooms**

The locker rooms are accessible from the car park and the stairs in the foyer of the clubhouse. The ramp to the right of the clubhouse leads to the Gents locker room, whilst the ramp on the railway side leads to the Ladies Locker room. Entry to the locker room requires the use of a Pin Number or Swipe Card.

Golf clubs should not be left on the floor of the locker room.

**Do not leave valuables unattended.** A waiting list (managed by the Club Office) applies for those members seeking the use of a locker.

## **Notice Boards**

The Committee of Management notice board is located in the hallway at the bottom of the stairs to the locker rooms. A Results Notice Board is located on the left hand side as you enter the Lounge. Notice boards featuring general information, competition results, and handicap information are located in the locker rooms. Notices and advertisements may not be exhibited without the prior consent of the respective committee.

Notice Boards also have information on current Committee Members and their contact details.

## **Socials**

The Club has a Social Committee to organise events throughout the year. Events are advertised on the Club email, Thursday Update, and social media. Your support for club socials will be greatly appreciated and if you have any ideas for a Social event please contact a member of your Committee.

## **Club Lottery**

The Club Lottery may be played on-line. The draw takes place each Saturday night and the results are posted on the website. Entrants simply select any 4 from 24 numbers and provide their contact details. The jackpot is won when an entrant correctly predicts the first 4 numbers drawn. Minor prizes are awarded weekly for entries with 3 correct numbers, and 3 with the bonus ball. When the jackpot is not won it is carried forward and increased slightly for the next draw. When members receive their annual subscription renewal, a special offer is attached offering members 52 entries (using the same members each week) for a discounted price of just €65.00. Please support the Club Lottery.

## **Guests**

You are welcome to invite guests to Skerries Golf Club. Green Fees for golfing guests should be paid before play commences. The bar staff or the club professional will accept green fees. To comply with insurance requirements guests in the clubhouse should be signed in by the member to the Visitor's Book located on the table in the foyer. You are responsible for the behaviour of your guests. Please ensure they heed the dress code.

Juniors are not allowed invite guests to the Club.

*Lisburn Golf Club* - we have a reciprocal arrangement with this Club whereby we can golf in Lisburn for free. Golfers are encouraged to buy a snack/meal in lieu of a green fee.

## Volunteers

The Club always has opportunities and the need for Volunteers. Do you have even thirty minutes to spare per week? There are many opportunities to help. Whatever your skillset or time constraints we will welcome your contribution. Please make the office ([admin@skerriesgolfclub.ie](mailto:admin@skerriesgolfclub.ie)) aware of your availability to Volunteer and someone will make contact with you.

## Children

Parents and guardians are responsible for the behaviour of children they bring to the Club. Children under 10 years must vacate the lounge and dining room by 8pm in summer and 7pm in winter. Older children must leave the Club in accordance with the Licensing laws.

Children, other than Junior members, are not permitted on the putting green, practice areas, or in locker rooms.

## Car Park

Unrestricted parking is available with the exception of the areas designated for Club Officers and Disabled persons. Parking in the car park is only permitted within the boundaries of the white lined bays. Please ensure you leave enough room for other drivers to access their cars.

Persons parking in the disabled parking spaces must display a current approved Disabled Parking Permit. **Cars are parked at the owner's risk. Please place all valuables out of sight.** Do not clean shoes or golfing equipment in the car park.

## Golf Professional

The Club Professional carries an extensive range of quality clubs and golfing apparel and provides a custom fitting service for those wishing to purchase new clubs. Tuition, by appointment, is available on all aspects of the game. The Pro can be contacted on 8491567 Ext 5.



## Representing Skerries Golf Club

The club enters a number of Golf Ireland and other competitions annually. All handicap categories are catered for. Members are encouraged to volunteer for places on the various team panels. The contact details of the team managers are available on the club website and Notice Boards. Players and team managers, when representing Skerries Golf Club, are expected to wear black slacks, a white polo shirt, and a maroon coloured club sweater prior to and at the commencement of play. Please make the office ([admin@skerriesgolfclub.ie](mailto:admin@skerriesgolfclub.ie)) aware of your intention to play on a team, you will be contacted by the relevant team manager.

## Rules of Golf

You are expected to know and adhere to *The Rules of Golf* as set down by the Royal and Ancient Golf Club of St. Andrews, and Local Rules, as determined and published by the Committee. All players should familiarise themselves with these rules and should download the R&A app. Local Rules are at the back of the 18 hole scorecard. Please also take note of any Local Rule in place on the day of play as these can change owing to course works or playing conditions.

## Handicaps

You should familiarise yourself with the **World Handicap System**. **Check out the Club website Members Area/Joint Area/WHs to get more info.**

New Members should provide the club with their handicap record from their previous club, and those without previous handicaps should submit cards (witnessed by GI handicap holders – ideally members of the club) with scores recorded over 54 holes. These cards together with a covering note requesting a handicap allocation should be submitted for the attention of the Handicap Secretary.

GI handicaps are revoked when golfers resign their membership or take "Leave of Absence" from an affiliated club. Individuals resuming membership after a period of "Leave of Absence" must submit cards with scores recorded over 54 holes, before a new handicap can be allocated. Each player is personally responsible for ensuring that the correct playing handicap is recorded on scorecards. When playing competitions in formats other than "Rumbles" or "Singles" please refer to the rules of the competition for any handicap adjustments which may apply. Team competitions are played off the course handicap. This can be found on a spreadsheet on the door of the Admin Building.

## **Tee Times**

You may reserve a tee time through the BRS link on the Club's website home page or the BRS app. Bear in mind that Club competitions are held on Saturdays, Sundays, Tuesdays, and Wednesdays and you must reserve a tee time if you wish to play during a competition. The first tee is usually reserved for members on Mondays, Thursdays and Fridays between 12:30 and 13:50. Junior Member competitions are played on Thursdays during the months of June, July, and August. The tees are reserved to accommodate them as follows: 1<sup>st</sup> Tee 09:16 to 11:28, and 10<sup>th</sup> Tee 08:15 to 11:15. Juniors have competitions on Front and Back 9.

There is considerable demand for tee times for club competitions. Members may reserve a line (a specific tee time for up to 4 persons). The Mens and Ladies timesheets open for bookings at 19:00 on Thursdays - a week in advance of competitions (eg, book on say Thursday 10<sup>th</sup> for competitions 19<sup>th</sup>, 20<sup>th</sup>, 22<sup>nd</sup>, and 23<sup>rd</sup>).

If for any reason you become aware that you cannot turn up for your booked tee time you should immediately remove your name from the time sheet via *BRS*, and if there is less than 24 hours remaining you should, as a matter of courtesy, inform your playing partners and the Professional by telephone. Contact details for members are listed in the members section of the website and also the ClubV1 app.

## **Competitions**

An annual Fixture List can be located in 'Diary & Events - Member's Area on the Club website.

The Club also runs 9 hole mixed competitions over the summer months.

Once per month, on a Monday during the summer we have a Seniors Open; for the over 50's.

## **Competitions Entries**

The competition computer is located on the right hand side as you enter the Pro- Shop. Taking care, select the competition you wish to enter by using this touch screen. The Professional will be pleased to assist those using the facility. You can also enter competitions using the HowDidIdo app. For Singles Competitions the computer will print a sticker with your name, handicap index and playing handicap. You should place this on the upper left hand side of your scorecard. You must have funds in your general account to enter a competition. If you fail to enter the competition correctly you may be disqualified from the prizes. Before entering a competition, it is advisable to confirm with your proposed partners that they too are entering the same competition.

If you enter a competition you are expected to strive to achieve the best possible score with every stroke played and to return a score for every hole in that competition.

If for some unforeseen reason you have to terminate your round early, an explanation should be submitted to the Handicap Secretary within 3 days by emailing [handicaps@skerriesgolfclub.ie](mailto:handicaps@skerriesgolfclub.ie) or [ladieshandicaps@skerriesgolfclub.ie](mailto:ladieshandicaps@skerriesgolfclub.ie)

If no good reason is offered to the handicap committee, the player may be subjected to a penalty score.

After you complete your round you should ensure that your card correctly records your score. Please write your total score (and stableford points) on the card to reduce the workload for the competition score checkers. You should ensure your card is correctly dated, signed, countersigned by your marker and that your current playing handicap index and course handicap are entered in the appropriate area of the card. After competing in singles competitions, you should enter your score on the computer in the locker room. All score cards should, once completed and checked, be deposited in the appropriate competitions box in the locker room area.

### **Starting Times**

The club professional has absolute authority in all matters relating to the starting times on the first tee. You must be present on the first tee ten minutes before you are due to play. You may not commence play on any hole, other than the first, without the prior permission of the professional, and only then if there are no players on or approaching the green immediately before the tee box you intend playing from.

### **Slow Play**

Always be conscious of your speed of play. Enjoy your conversation **after the ball** has been played as you proceed towards the next green. Remember - your place on the golf course is immediately behind the players in front of you and not immediately in front of the players behind you. If you "lose a hole" you must call the following players through. If the players in front of you have "lost a hole" you have the right to politely ask to be called through. Always enter scores on cards after you reach the tee box on the next hole to be played. Do not be afraid to encourage your partners to "speed up" and persistent slow play offenders should be reported to the committee.

### **Right of Way**

The grounds staff are committed to carrying out their essential duties with the least possible disruption to golfers. They always have right of way and you must not play towards them until they move out of range or they specifically stand aside and call you through.

Tuesdays are ladies competition days and Wednesday is men's competition day. Ladies have right of way on Tuesday. Men have right of way on Wednesday.

Players in competitions, including Club Championships, have right of way over those not competing. Club Championship matches should not be played, and have no right of way, during "Competition Times". If you are caught up by players who have right of way you must adjourn to the nearest safe location and call them through. You should not resume play until they are well out of range. Golfers playing alone or as a three-ball (unless in a three person competition) have no right of way. Visiting Golf Societies have right of way once they are playing during the period allotted to them.

Junior Members have right of way during their competitions on Thursday mornings June, July, August, and mid-term breaks - both front and back 9.

### **Course Marshal**

The instructions of the Course Marshal or volunteers acting in this role must be obeyed. They have responsibility for protecting the Club's Revenues by validating Green Fees.

### **Lost Balls**

If a player having taken a stroke suspects the ball played may be lost, a "Provisional Ball" should be immediately played from the position that ball was struck. Golfers should always play their next stroke before assisting another to search for a lost ball. A maximum of three minutes after the search commences is permitted, thereafter the players following must be called through.

Please pick up abandoned / broken balls and dispose of these in the bin at the next tee box. This will reduce the time spent searching for lost balls and damage to machinery.

## **Course Maintenance**

If every member makes a little effort to maintain the course during each round played we will all benefit greatly. Please report any damage you cannot repair to the Professional or administration staff and do not assume someone else will do it. If you encounter litter please deposit in the bin at the next tee box. Take a “Free Drop” if your swing plane or stance is impeded by a blue staked tree.

## **Tees**

Repair divots on the par 3 Tee Boxes using the seed / sand mixture provided. Do not bring golf trolleys onto the tee boxes.

## **Greens**

Before walking onto the green leave your golf bag/golf cart in an area between the green and the next tee. Do not leave your clubs/cart at the front of the green. Endeavour to have read the green and decided upon your pace and line before it is your turn to putt. Never take practice putts, unless in competition, after you have “holed out”, and then only if there are no golfers waiting to play to the green.

Always look for and repair any damage your ball may have made when it hit the green. Please repair at least one other pitch mark. Do not mark balls with anything other than a recognised ball marker. Never use a club to remove a ball from the hole. Take care not to damage the rim of the hole when removing or replacing the flag pole.

## **Fairways**

Divot bags can be purchased from the Pro Shop. Fill in any uncovered divots you encounter during your round. This will ensure fairways remain in good condition. You should retrieve, carefully replace, and press down the disturbed turf in all divots you create.

In winter months, the use of mats is compulsory when playing from the fairway. A player without a fairway mat must take free relief by lifting their ball from the fairway and dropping it in the rough at least one club length from the edge of the fairway.

## **Bunkers**

Always rake your footprints and any sand you disturbed in taking your stroke. Leave the rake within the bunker after you have smoothed the sand. Never enter a greenside bunker from the green. Take care not to damage the rim as you enter and exit and always leave the bunker in the condition you would expect to find it.

## **Putting Green**

Footwear other than golf shoes may **not** be worn on the putting green. You may not chip or pitch onto the putting green.

## **Short Game Area**

This is a great area to practice chipping/pitching. Putting is strictly forbidden on this green.

## **General Practice Area**

This area is on the left of the 2<sup>nd</sup> / right of the 18<sup>th</sup>. It has astro turf mats and distance markers.

The use of a driver in this area is not allowed. Use the distance markers to ensure you do not hit beyond the boundary.

The practice area is open when the course is open, and should be treated with the same respect as the rest of the course. Divots and any other damage caused must be immediately repaired. A member already using the facility when you arrive has precedence. You should approach them, discuss the aspects of the game you wish to work on and agree how best you can both practice cordially and safely.

## **Practice on the Course**

You may practice on the golf course providing you use a maximum of two golf balls and do not interfere with, or delay, golfers who are not practicing. You have no right of way when practicing.

## **Golf Carts / Buggies**

Golf Carts must be appropriately insured - check with the Administration Staff if in doubt. The use and storage of motorised Golf Carts is permitted only with prior written approval from the Committee of Management. Such permission is provided solely to the approved individual and not the Golf Cart or allocated storage bay. Purchasing, Sharing, or "Inheriting" a Golf Cart from a member does not transfer any storage or parking rights at the Golf Club to the new owner. The Administration Staff operate a waiting list for buggy owners seeking the use of storage facilities.

Golf carts must remain on fairways and the areas between greens and the next tee box, unless otherwise directed by the Committee of Management. Cart Drivers are expected to ensure they do not distract (movement and noise) their partners or other golfers. Swerving, rapid acceleration, and sudden braking can seriously damage the course and must be avoided. Carts should be parked and secured between the green and the next tee box **BEFORE** the golfer proceeds to putt on the green in play.

Golf Cart / Buggy users must exit from the 5<sup>th</sup> Green to the 6<sup>th</sup> tee via the "stone walled" bridge.

## **Equipment Cleaning Area**

Please clean trolleys and golf shoes using the compressed air hoses in the area between the putting green and the ramp to the gent's locker room. This will ensure that the car park and your car remain clean and tidy.



## **Course Information**

Up to date course information regarding the condition of the course, or current restrictions, can be obtained by calling 8491567 ext 1. Notifications are also received via the ClubV1 app and email.

## **Casual Golf**

Members who wish to play alone or outside of competition must put their name on the time sheet via their phone app or in the pro shop prior to going out onto the course.

## **Course Closure**

When the Course is closed to play this means all areas including putting green, short game area, and general practice area are closed.

The course is closed overnight. The 1st tee is open from the 1st tee-time available on the timesheet. The back 9 opens from 9am.

## **Golf Ireland app/ClubV1/HowDidIdo app and R & A app**

The *Golf Ireland app* is the official app of Golf Ireland. It allows golfers to view their handicap index and handicap history, in particular which eight scores are being counted for handicap purposes. The Club Hub has a lot of useful information for those involved on golf committees as well as GI Championships.

The *ClubV1* app gives info on course status ie open or closed, no buggies allowed. It has contact details for members, information from the Club and balance details.

The *HowDidIdo* app can be used to enter competitions/scores. *R&A app* is a must have app to keep up-to-date with golf rules.

## **Annual General Meetings and other Meetings**

Ordinary members (7 Day) are entitled to:-

- Attend and vote at any General Meeting of the Joint Club
- Attend and vote at any General Meeting of the Golf Club of which they are a member.
- Share in the net assets of the Joint Club in the event of dissolution of same under rule 5.25.

## **Constitution and By-laws**

Please read the club constitution and by-laws which are available for viewing in the Members Section of the website.

## **Ladies Golf Section Competition Terms**

Located in the Office beside the Ladies Locker room.

## **Mens Club and Ladies Club Committee Meeting Minutes**

The minutes of the monthly meetings are located in the Members Section of the Club website.

## **Complaints**

If you believe you have cause for complaint you should contact the Honorary Secretary c/o [admin@skerriesgolfclub.ie](mailto:admin@skerriesgolfclub.ie). All complaints will be fully investigated confidentially and responded to. Action will be taken where appropriate. Under no circumstances should members take issue directly with junior members, Course, Catering, Cleaning or Administration Staff.

# Notes